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1. TO: FCC

NOV 21 2013

DATE: November 12, 2013

FCC Mail Room

RE: CC Docket No. 02-6
Appeal of reimbursement denial for Form 471 #844861
For FRNs 2547978 and 2547990

FROM: Dr. Debora Parks
Conejo Jewish Day School (BEN: 16049739)
1080 E. Janss Road
Thousand Oaks, CA 91360
Voice: 805-494-7217
Cell: 626-824-9969
Fax: 805-494-7202
Email: parksdebora@gmail.com

2. Letter from USAC dated November 4, 2013
3. The requested 486 information was filed on September 5, 2013. Verizon called me on September 9 and told me that our request for reimbursement was denied because it was one day late.
4. Our case is a little more complicated because our Verizon SPIN split into 3 SPINs mid-year (local, long distance, internet). Trying to split the bill 3 ways was very confusing to me and I needed help from Verizon to do it correctly.
5. Our school received the USAC letter dated August 15, but it wasn't given to me until several days later because we have a new front office manager who didn't know what to do with the letter because it was addressed to Tamara Effron, who is no longer working at our school. Additionally, our beginning of the year teacher meetings were on August 19-20. The first day of school was August 21. My middle school math teacher quit 2 days before school started and I was scrambling trying to find a new math teacher, conducting teacher meetings, meeting with new parents, working out the kinks in the daily schedules, and trying to get our student information system up and running, etc., etc.

I really didn't know how to proceed with the information requested. I needed clarification from Alicia Boyd, the e-rate contact at Verizon. She was on vacation through September 4. When she returned on September 5, we spoke on the phone, I got clarification on all matters, I called e-rate for further assistance, then filed everything on the same day, which was one day late, September 5, 2013. I truly apologize for being one day late.

6. I am asking (begging) the FCC to please take our reimbursement date back to July 1, 2012-June 30, 2013. The \$1200 we are missing out on if we don't get the date changed will greatly affect our school's budget. Thank you for your consideration.

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Universal Service Administrative Company
Schools & Libraries Division

Administrator's Decision on Appeal – Funding Year 2012-2013

November 04, 2013

Dr. Debora Parks
Conejo Jewish Day School
1080 East Janss Road
Thousand Oaks, CA 91360

Re: Applicant Name: CONEJO JEWISH DAY SCHOOL
Billed Entity Number: 16049739
Form 471 Application Number: 844861
Form 486 Application Number: 975059, 975057
Funding Request Number(s): 2547978, 2547990
Your Correspondence Dated: October 10, 2013

After thorough review and investigation of all relevant facts, the Schools and Libraries Division (SLD) of the Universal Service Administrative Company (USAC) has made its decision in regard to your appeal of USAC's Funding Year 2012 FCC Form 486 Notification Letter for the Application Number indicated above. This letter explains the basis of USAC's decision. The date of this letter begins the 60 day time period for appealing this decision to the Federal Communications Commission (FCC). If your Letter of Appeal included more than one Application Number, please note that you will receive a separate letter for each application.

Funding Request Number(s): 2547978, 2547990
Decision on Appeal: **Denied**
Explanation:

- USAC determined that the FCC Form 486 (Application Number 975059) was not filed within 120 days calculated from September 25, 2012, the date of the Funding Commitment Decision Letter (FCDL) or July 01, 2012, the Service Start Date (SSD) indicated on the FCC Form 486, whichever date is later. USAC mailed an "Urgent Reminder" letter providing additional time and a new deadline to submit and/or certify the FCC Form 486 on September 4, 2013. The FCC Form 486 was postmarked and certified on September 5, 2013, which is after the new deadline. Consequently, the SSD was been revised to reflect May 8, 2013 (120 days before the FCC Form 486 postmark date). If the funding commitment includes recurring charges then the funding commitment has been reduced accordingly. It is the responsibility of the applicant to ensure that all forms are

submitted to USAC in a correct and timely manner. As a result, your appeal is denied.

- FCC rules require applicants to use recurring services within the relevant funding year and to implement non-recurring services by the applicable deadline established by the Commission. *See* 47 C.F.R. sec. 54.507(d). The FCC Form 486 informs USAC when the applicant is scheduled to receive or has received services in the relevant funding year from the named service provider. The receipt of a properly completed FCC Form 486 triggers the process for USAC to receive invoices. In order for an applicant to receive discounts retroactively to the Service Start Date (SSD), the FCC Form 486 should be postmarked no later than 120 days after the SSD featured on the FCC Form 486 or no later than 120 days after the date of the Funding Commitment Decision Letter (FCDL), whichever is later. When an applicant has missed a deadline to file its FCC Form 486, it is given an additional 20 calendar days from the date of receipt of USAC's written notice to file or amend its FCC Form 486 and receive services retroactively to the SSD. *See* Request for Review and Waiver of the Decision of the Universal Service Administrator by Alaska Gateway School District, Tok, AK, et al., Schools and Libraries Universal Service Support Mechanism, File Nos. SLD-412028, et al., CC Docket No. 02-6, 21 FCC Rcd 10186-10187, DA 06-1871, para. 8 (rel. Sep. 14, 2006).

Since your appeal was denied in full, dismissed or cancelled, you may file an appeal with the FCC. Your appeal must be postmarked within 60 days of the date on this letter. Failure to meet this requirement will result in automatic dismissal of your appeal. You should refer to CC Docket No. 02-6 on the first page of your appeal to the FCC. If you are submitting your appeal via United States Postal Service, send to: FCC, Office of the Secretary, 445 12th Street SW, Washington, DC 20554. Further information and options for filing an appeal directly with the FCC can be found under the Reference Area/"Appeals" of the SLD section of the USAC website or by contacting the Client Service Bureau. We strongly recommend that you use the electronic filing options.

We thank you for your continued support, patience and cooperation during the appeal process.

Schools and Libraries Division
Universal Service Administrative Company